

**BYLAWS
OF THE
NORTH WHIDBEY SPORTSMEN'S ASSOCIATION**



ARTICLE 1 - ORGANIZATION

- 1.1 The name of this organization shall be North Whidbey Sportsmen's Association (NWSA).
- 1.2 The organization may at its pleasure, in accordance with Article 10, change its name.

ARTICLE 2 - PURPOSES

2.1 Purposes for which NWSA has been organized include, but are not limited to:

- 2.1.1 Providing opportunity for its members to develop their interest in fishing and hunting, as well as sport and defensive shooting and archery.
- 2.1.2 Fostering and supporting true sportsmanship in all phases by elevating the standards of sportsmanship, offering courses in the training of safe and proper handling and use of firearms, and observing and respecting all laws and regulations.
- 2.1.3 Assisting in any way possible the conservation and propagation of fish, game and wildlife, and preservation of our natural resources.
- 2.1.4 Encouraging organized rifle, pistol, archery and shotgun shooting in our community with a view to a better knowledge of the safe handling and proper care of firearms, as well as improved marksmanship, and supporting the right to purchase, possess, and use firearms lawfully.
- 2.1.5 Cooperating with sportspersons and organizations of sportspersons, incorporated or unincorporated, of Washington and other states, and with national organizations having similar purposes.
- 2.1.6 Generally transacting and carrying on any business, or business venture, and exercising any powers which may be necessary, proper, and convenient, to be carried on or exercised in connection with any of the foregoing purposes, or incident thereto.

ARTICLE 3 - MEMBERSHIP

- 3.1 Membership. The NWSA is open to all persons, eighteen (18) years of age or older and otherwise legally allowed to possess firearms, upon satisfying the membership application requirements established by the NWSA Board of Trustees (the Board) and Membership Committee. Members have full voting privileges.
- 3.2 Honorary Membership. Members may nominate another individual for Honorary Membership to be granted at the discretion of the Board. Honorary members do not have voting privileges.
- 3.3 Lifetime Membership. Any Member having obtained the minimum age of sixty (65) and having been a Member for the previous five years is eligible to submit an application for life membership to the Board of Trustees. The Board shall consider the applicant's record of service to the association, to include serving as an Officer or Trustee, a committee chairperson, or other significant contributions to the goals of the association.
- 3.4 Membership Status. Any member, including Honorary and Lifetime, whose dues are current is a Member.
- 3.5 Documentation. All Members, including Honorary and Lifetime, must maintain a current NWSA Membership Application (signed and dated for the current year).

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3.5 Waivers. The Board shall have full authority to waive any membership requirements, excluding those specifically addressed in paragraph 3.1 above, when deemed to be in the best interest of the NWSA.

ARTICLE 4 - DUES

4.1 Annual dues for the coming year shall be set by the Board in an amount to cover normal operating expenses of the NWSA. Dues shall be based on past and anticipated future operating expenses, and the current/anticipated membership.

4.2 Renewal dues are owed and payable on the last day of the month in which you joined unless adjusted by the Membership Committee for just cause.

4.3 Past Due. Dues are considered past due if not paid within thirty calendar days of the due date. Any dues past due shall invalidate the membership, causing the member to reapply as a new member in accordance with Article 3. Member may file an appeal with the Membership Committee whose decision is final.

4.4 Assessments may be imposed on all members as determined by the Board and approved by the Membership in accordance with Article 10. Assessments are past due if not paid 30 days after the due date set by the Board. Outstanding/past due assessments shall be paid in full prior to allowing renewal of membership.

ARTICLE 5 - GENERAL MEMBERSHIP MEETINGS

5.1 General Membership Meetings shall be held on the second (2nd) Wednesday of each month at the NWSA clubhouse. It is recognized that under extenuating circumstances, the date or location may need to be changed in which case members shall be given as much prior notice as is possible.

5.2 Special Membership Meetings may be called by the President, or by any other two (2) members of the Board, by giving notice at least seven (7) days prior to the date of such meeting. Said notice shall fully explain the purpose of such meeting.

ARTICLE 6 - BOARD OF TRUSTEES

6.1 The Board of Trustees (the Board) of the NWSA shall consist of a President, Vice-President, Treasurer, General Secretary, and Membership Secretary (the Officers), and 6 Trustees for a total of eleven (11) members. When deemed necessary by the Board to fill a temporary need, such other officers as required may be appointed.

6.2 Election of the Board. Officers and Trustees shall be selected as follows:

6.2.1 Nominations of Officers and Trustees to fill vacancies for the coming year shall be made in August and September. Nominees shall be drawn from those persons in the General Membership having been members in good standing for at least the last two (2) years.

6.2.2 Elections shall be held in September with Officers and Trustees assuming their offices and duties as of October 1st of the same year.

6.2.3 Term of Office for an Officer is one (1) year with Trustees' term being two (2) years. Three (3) of the Trustee terms will start in odd-numbered years and the other three (3) will start in even-numbered years.

6.2.4 Vacancies. The Board shall fill vacancies by selecting a member from the general membership to serve the remainder of the term of the vacated office.

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6.3 Meetings of the Board.

6.3.1 Regular. The Board shall meet on the third (3rd) Wednesday of each month at the NWSA clubhouse. It is recognized that under extenuating circumstances, the date and or location may need to be changed in which case that information shall be furnished to all Board members at least two days in advance and posted to the club website.

6.3.2 Special. The President, an officer acting in the official capacity as the President, or any two (2) Trustees may call a Special meeting of the Board by giving five (5) days notice to each member of the Board. Members of the Board may waive the five (5) days notice of such special meetings.

6.3.3 Open. Unless otherwise announced, all meetings of the board are open to the general membership on an observational basis only. Time may be allowed for comments/input by members observing the proceedings after all other business is concluded.

6.4 Participation. Board members unable to fulfill the duties and responsibilities of their respective office may be replaced at the discretion of the Board.

6.5 Quorum. A simple majority of the Board, six (6) Officers/Trustees (including at least two (2) Officers), shall constitute a quorum.

ARTICLE 7 - DUTIES OF OFFICERS

7.1 President. The President shall preside at all meetings of the Board and of the General Membership, and shall have general charge of, and control over, the affairs of the NWSA, subject to the Board.

7.1.1 Right of Succession. In the event of death, disability, or absence of the President, the right of succession to the Presidency shall be Vice-President, Treasurer, General Secretary, and Membership Secretary. In the event none of the Officers are available, the Trustees present shall elect from amongst themselves an Acting President. The Successor shall perform and be vested with all the duties and powers of the President. The right of succession is temporary, effective only until the President is able to return to office, or, if necessary, a new President is elected.

7.2 Vice-President. The Vice-President shall perform such duties as may be assigned to him by the Board and/or the President. Additionally, the Vice-President shall be responsible for maintaining good order and decorum at Meetings and events.

7.3 Treasurer. The Treasurer shall maintain all financial records of the NWSA, to include, but not be limited to: keeping account of all NWSA monies, depositing said monies and valuables in the name and to the credit of the NWSA in such bank as the Board of Trustees shall designate; maintaining current and historical NWSA financial records; paying all normal operating expenses and, when directed by the Board and/or General Membership, other expenses; signing normal day-to-day business documents; and calculating past, current and estimated average operating expenses.

7.3.1 Checks drawn on the account of the NWSA shall be signed by the President or Treasurer or any other Board member designated by the Board to do so. Only one signature is required.

7.3.2 Audits. The Treasurer's records shall be audited annually. The results of the audit will be presented at a General Membership meeting.

7.4 General Secretary. The General Secretary shall maintain all clerical records, except financial and membership, of the NWSA, to include, but not be limited to: keeping the minutes of all Board of Trustees and Membership meetings; publishing a monthly newsletter to current members, giving notice of

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Association meetings and events; preparing and sending NWSA correspondence, and maintaining NWSA historical documents.

7.5 Membership Secretary. The Membership Secretary shall maintain all NWSA membership records, to include, but not be limited to: receiving and processing new/renewal membership applications, issuing new/replacement membership cards, and maintaining a current and historical membership roster. Additionally, the Membership Secretary shall chair the Membership Committee.

ARTICLE 8 - GENERAL POWERS

8.1 Authority. The Board shall have the general management and control of the affairs of the NWSA and shall exercise all the powers that may be exercised or performed by the NWSA under statute and these bylaws.

8.2 Power to Sign. Documents requiring signatures to be put into effect, other than for normal day to day business, shall be signed by the President. In the event of death, disability, or absence of the President, Article 7.1.1 shall be followed.

8.3 Property. In pursuance of the purposes set forth in Article 2, the NWSA may hold real and personal property, and rent, lease, purchase, and/or erect suitable buildings/facilities for its accommodations to be devoted to such purposes. The NWSA may also receive and hold in trust or otherwise, funds received by gift of bequest to be devoted to such purposes.

8.3.1 Acquisition. The Board shall, when authorized by the General Membership in accordance with Article 10, have the power to insure its promissory note for the purchase of any property, either real or personal, for use by the NWSA, or give mortgages as security for the purchase price of same.

8.3.2 Disposal. The Board shall, when authorized by the General Membership in accordance with Article 10, have the power to sell or dispose of the whole or any part of the property, either real or personal, belonging to the NWSA.

ARTICLE 9 - COMMITTEES

9.1 The President shall appoint such committees as shall be necessary for the functioning of the Association. At a minimum, the following committees shall exist:

- a. Pistol Range
- b. Rifle Range
- c. Shotgun Range
- d. Archery Range
- e. Training Committee
- f. Bylaws, Rules, and Regulations (Chaired by a Board member)
- g. Membership (Chaired by the Membership Secretary)

9.2 The President, while not necessarily the chairman, shall be an ex-officio member of all committees.

ARTICLE 10 - CONDUCT OF BUSINESS

10.1 Quorum. No official NWSA business shall be conducted at any meeting unless there is a quorum present. A quorum at a General Membership meeting shall consist of twelve (12) members, including at least one (one) officer and three (3) Trustees. A quorum at a Board meeting shall consist of at least six total, with at least two (2) officers. The General Secretary shall record if a quorum was present in the

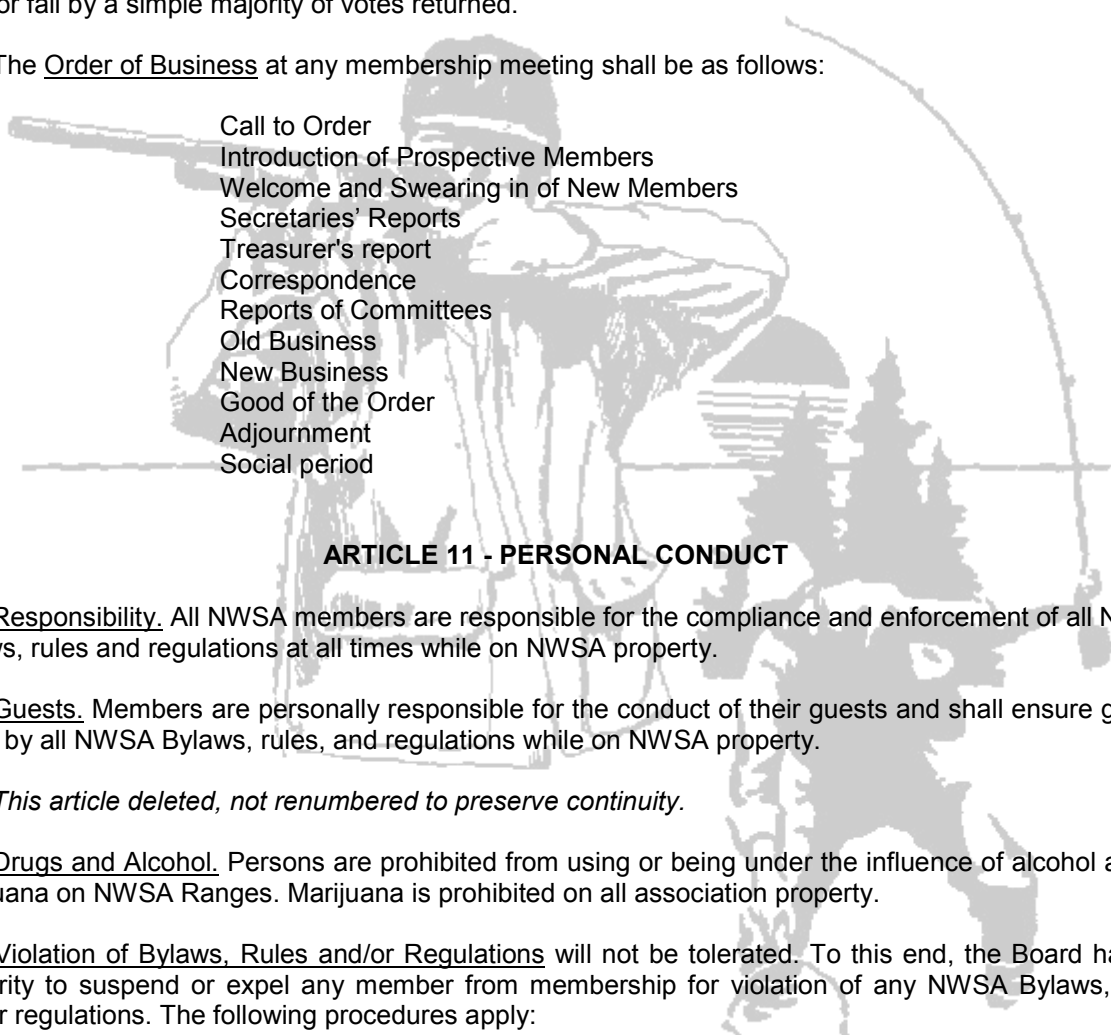
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meeting minutes.

10.2 Voting. A simple majority of the vote of the membership present at a regular or special meeting shall be required for acceptance of any club activity, except as otherwise provided in the Bylaws.

10.3 Changing the Bylaws. Any change to these Bylaws will require providing a ballot to all members along with their monthly newsletter. The ballot will clearly describe the changes to the bylaws being voted on as well as the date of the meeting when the vote will take place. It is the members' responsibility to return their ballots at the appointed meeting. Mailed ballots must be received, not just postmarked, prior to the appointed meeting to be counted. At that time, the Board will total the ballots and the motion will pass or fail by a simple majority of votes returned.

10.4 The Order of Business at any membership meeting shall be as follows:



- Call to Order
- Introduction of Prospective Members
- Welcome and Swearing in of New Members
- Secretaries' Reports
- Treasurer's report
- Correspondence
- Reports of Committees
- Old Business
- New Business
- Good of the Order
- Adjournment
- Social period

ARTICLE 11 - PERSONAL CONDUCT

11.1 Responsibility. All NWSA members are responsible for the compliance and enforcement of all NWSA Bylaws, rules and regulations at all times while on NWSA property.

11.2 Guests. Members are personally responsible for the conduct of their guests and shall ensure guests abide by all NWSA Bylaws, rules, and regulations while on NWSA property.

11.3 *This article deleted, not renumbered to preserve continuity.*

11.4 Drugs and Alcohol. Persons are prohibited from using or being under the influence of alcohol and/or marijuana on NWSA Ranges. Marijuana is prohibited on all association property.

11.5 Violation of Bylaws, Rules and/or Regulations will not be tolerated. To this end, the Board has full authority to suspend or expel any member from membership for violation of any NWSA Bylaws, rules and/or regulations. The following procedures apply:

11.5.1 At Official NWSA Business or Social Functions. Persons conducting themselves in a disorderly manner (creating an unsafe, unhealthy, and/or uncomfortable environment, either physically or socially) shall, at the direction of the presiding NWSA Officer/Official, be escorted off NWSA property by an NWSA Officer or representative in attendance. That officer or representative shall initiate the Review Hearing procedures in accordance with Article 11.5.4.

11.5.2 During NWSA Sponsored Events. The Event Director and the Event Staff are responsible for ensuring all applicable rules and regulations are followed, and for escorting violators off NWSA property when necessary. If the Event Director deems it appropriate, a Review Hearing shall be initiated.

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11.5.3 During Open Shooting. Members observing a suspected violation should politely and tactfully inform the violator of what they believe is being done incorrectly and then, if applicable, provide them with the corrective action. If the suspected violator is not open to this approach, or if the suspected violator's action(s) make the member feel unsafe, then the member shall initiate the Review Hearing procedures in accordance with Article 11.5.4.

11.5.4 Review Hearing. Suspected violators should be reported to a NWSA Officer, Trustee, or other duly appointed official (whose names and phone numbers are posted on the NWSA web site) as soon as it is safe and practical to do so.

11.5.4.1 The NWSA Officer/Trustee/other duly appointed official receiving the report shall, if deemed necessary, have full authority to temporarily revoke all of the suspected violator's membership privileges until such time that a Review Hearing can be convened. Said official will notify the Vice-President of the report received and any action taken.

11.5.4.2 A Review Hearing will be held no more than thirty (30) days after receipt of a report of a suspected violation. The Vice-President shall notify the Board, the reporting member, and the suspected violator of the date and time of the Review Hearing. While maximum participation by the Board is desired, a minimum of a quorum in accordance with Article 6.5 is required to hold a Review Hearing. Testimony shall be heard from all parties involved. Witnesses present at the time of the alleged offense, or previous documented offenses, and who are at the Review Hearing, shall also be heard.

11.5.4.3 The Board will then adjudicate the report and assign the applicable disciplinary action. The findings/results of all Review Hearings will be published in the Trustee's Meeting Minutes.

ARTICLE 12 - SPORTSMAN OF THE YEAR

12.1 A "Sportsman of the Year" for the previous year shall be selected from within the membership by simple majority vote of the members present at the February membership meeting each year.

12.2 At a minimum, the "Sportsman of the Year" will be awarded a plaque and \$50.00 from the NWSA funds. The previous year's "Sportsman of the Year" will have a nameplate added to the "Sportsman of the Year" perpetual plaque kept in the clubhouse.

IN WITNESS WHEREOF, this document was executed on the _____ day of _____, 2017, by the undersigned officer of the North Whidbey Sportsmen's Association.

NORTH WHIDBEY SPORTSMEN'S ASSOCIATION,
BY:

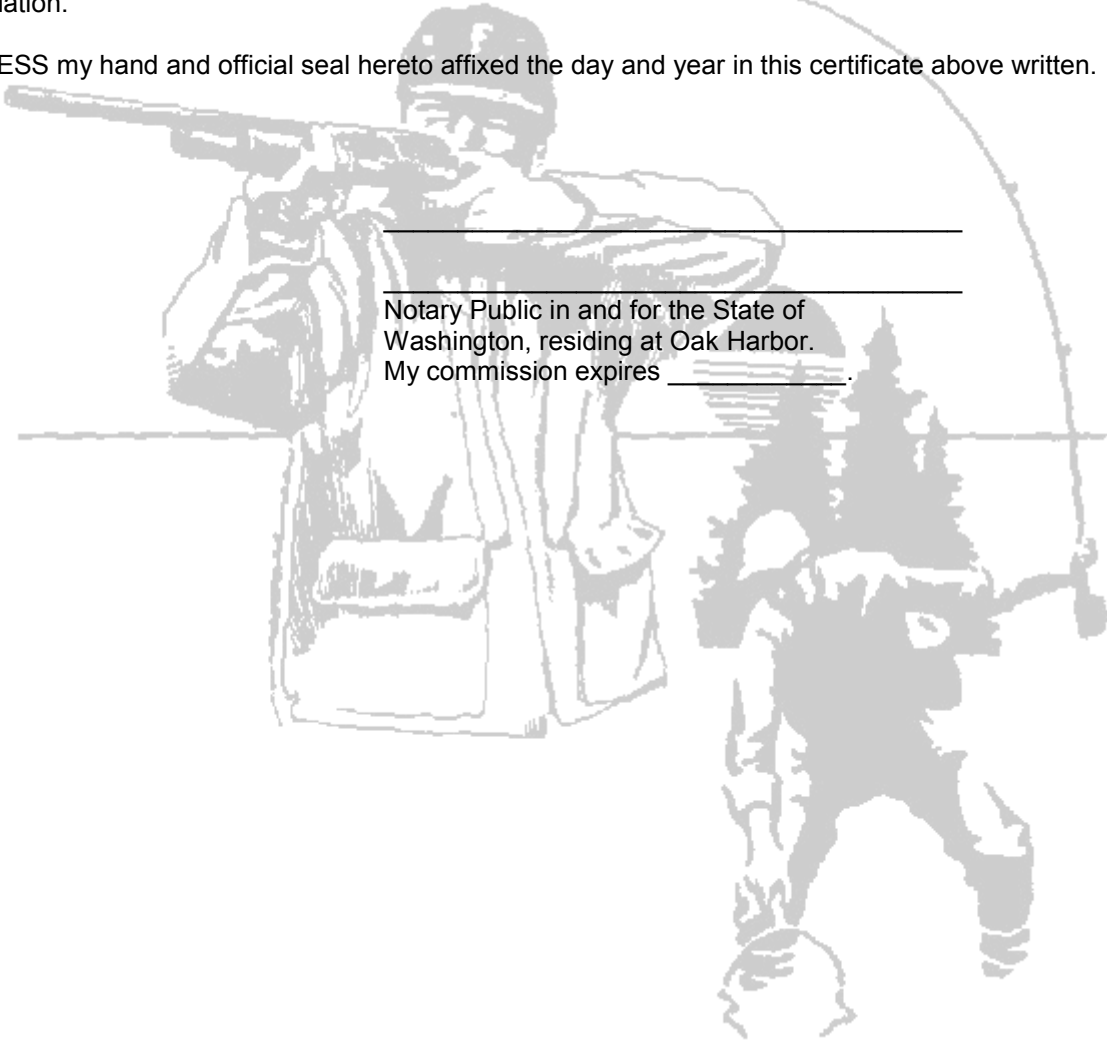
President

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STATE OF WASHINGTON)
) ss.
County of ISLAND)

On this ____ day of _____, A.D. 2017, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Michael Schmit, known to me to be the President of the North Whidbey Sportsmen's Association described in and who executed the foregoing instrument, and acknowledged to me that he signed and sealed the said instrument as his free and voluntary act and deed for the uses and purposes therein mentioned on behalf of the association.

WITNESS my hand and official seal hereto affixed the day and year in this certificate above written.



Notary Public in and for the State of
Washington, residing at Oak Harbor.
My commission expires _____.